

IKIGAI CONNECTIONS LLC

PRIVACY POLICY

This Privacy Policy describes how your personal information is collected, used, and shared when you visit or make a purchase from [IkigaiConnections.com](https://ikigaiconnections.com) or [NihongoJobs.com](https://nihongojobs.com) (the “Sites”).

PERSONAL INFORMATION WE COLLECT

When you visit either of the Sites, we automatically collect certain information about your device, including information about your web browser, IP address, time zone, and some of the cookies that are installed on your device. Additionally, as you browse the Sites, we collect information about the individual web pages or products that you view, what websites or search terms referred you to the Site, and information about how you interact with the Sites. We refer to this automatically-collected information as “Device Information.”

We collect Device Information using the following technologies:

- “Log files” track actions occurring on the Sites, and collect data including your IP address, browser type, Internet service provider, referring/exit pages, and date/time stamps.
- “Web beacons,” “tags,” and “pixels” are electronic files used to record information about how you browse the Sites.
- Google web analytics services may use cookies and browser information to provide demographic and other statistical information about the visitors to our websites.

Additionally when you make a purchase or attempt to make a purchase through the Sites, we collect certain information from you, including your name, billing address, shipping address, payment information (including credit card numbers and PayPal information), email address, and phone number. We refer to this information as “Order Information.”

When we talk about “Personal Information” in this Privacy Policy, we are talking both about Device Information and Order Information.

When visitors leave comments on the Sites, we collect the data shown in the comments form, and also the visitor’s IP address and browser user agent string to help spam detection. An anonymized string created from your email address (also called a hash) may be provided to the Gravatar service to see if you are using it. The Gravatar service privacy policy is available here: <https://automattic.com/privacy/>. After approval of your comment, your profile picture is visible to the public in the context of your comment.

If you leave a comment on our Sites you may opt-in to saving your name, email address and website in cookies. These are for your convenience so that you do not have to fill in

your details again when you leave another comment. If you have an account and you log in to the sites, we will set a temporary cookie to determine if your browser accepts cookies. This cookie contains no personal data and is discarded when you close your browser. When you log in, we will also set up several cookies to save your login information and your screen display choices.

You never need to provide personally identifiable information to search for jobs on our Site. Logging into the Site, and providing personal information, is always optional for you (although logging in does give job seekers access to job alerts and bookmarking abilities).

HOW DO WE USE YOUR PERSONAL INFORMATION?

We use the Order Information that we collect generally to fulfill any orders placed through the Sites (including processing your payment information and providing you with invoices and/or order confirmations). Additionally, we use this Order Information to:

- Communicate with you;
- Screen our orders for potential risk or fraud; and
- When in line with the preferences you have shared with us, provide you with information or advertising relating to our products or services.

We use the Device Information that we collect to help us screen for potential risk and fraud (in particular, your IP address), and more generally to improve and optimize our Sites (for example, by generating analytics about how our customers browse and interact with the Sites, and to assess the success of our marketing and advertising campaigns).

We may use your personal information to contact you and deliver information to you that, in some cases, is targeted to your interests (such as relevant job postings, services, advertisements, educational or other career development opportunities), or provide administrative notices or communications applicable to your use of the Sites. By providing us with your personal information, you expressly agree to receive this information via email, facsimile or by any other mode of communication for which you have provided us contact information. If at any time you decide you no longer wish to receive these communications, you may opt out of any further receipt by following the opt out provisions provided in each such communication. The Sites may also aggregate certain non-personally identifiable information about its users (such as occupation, location, education and experience) and use such anonymous information to prepare reports that it provides to its Users.

To improve the Sites and services offered, we may use business partners to help us design and operate our websites or provide other services to support the Sites. For example, we may hire a company to run certain website applications or help us analyze our data. Unless otherwise indicated on our website, if we allow our business partners to access the personal information we collect, it will be for limited purposes and in compliance with this privacy policy.

You should be aware that when you choose to publicly display or distribute personal information (such as your email address or name) on the Sites, that information can be collected and used by others. This may result in unsolicited messages from third parties for which this Site is not responsible.

SHARING YOUR PERSONAL INFORMATION

We share your Personal Information with third parties to help us use your Personal Information, as described above. We may also share your Personal Information to comply with applicable laws and regulations, to respond to a subpoena, search warrant or other lawful request for information we receive, or to otherwise protect our rights.

SOME IMPORTANT TIPS TO USE WHEN DEALING WITH PROSPECTIVE EMPLOYERS

- We will never request your social security number, and you should never give out your social security number to a prospective employer.
- Never provide credit card or bank numbers or engage in a monetary transaction of any sort with a prospective employer through the Sites.
- Do not provide any non-work related personal information (i.e. eye color, marital status, etc.) over the phone or online.

CHILDREN UNDER EIGHTEEN

We do not knowingly collect personally identifiable information from children under the age of eighteen. If you are under the age of eighteen, you must ask your parent or guardian for permission to use this website.

OPT-OUT & UNSUBSCRIBE

We respect your privacy and give you an opportunity to opt-out of receiving announcements of certain information. Users may opt-out of receiving any or all communications from us by by completing [this form](#) and specifying “Opt Out” in addition to their email address.

DO NOT TRACK

Please note that we do not alter our Site’s data collection and use practices when we see a Do Not Track signal from your browser.

DATA RETENTION

When you place an order through the Sites, we will maintain your Order Information for our records unless and until you ask us to delete this information.

CHANGES

We may update this privacy policy from time to time in order to reflect, for example, changes to our practices or for other operational, legal or regulatory reasons.

CONTACT US

For more information about our privacy practices, if you have questions, or if you would like to make a complaint, please contact us by completing [this form](#) or by mail using the details provided below:

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